

Create delivery note manually

Create delivery note

Select Menu Orders/Supply Planning

AX4 - The Digital Supply Chain

Orders Shipments Administration Help

Delivery Plan Overview
Supply Planning
Delivery Note Overview

Next:

Orders Shipments Administration Help

Tab +

default copy << move left move right >>

Search > Standar

Ordering Party:
all

Supplier: Name 1: ?* ZIP-Code: ?*

Search for No.: ?*
all

Type of requirement: all Date type: Pickup Date From: To: Delivery status: All Show: Congruent Positions

Search Reset hide

You can search for the deliveries that are to be notified here. Search criteria such as the date, the part number or the ordering party help you to find the relevant schedule line more quickly.

After pressing the "Search" button, the delivery schedule items you are looking for appear. First compare the quantity, date and packaging master data; if there are any discrepancies, contact the responsible person from DEUTZ Logistic.

Changes take place in DEUTZ SAP and are updated in ax4 after transmission of a delivery schedule, there could be a delay of up to one hour.

Next:

16.10.2020, Friday			
Material No. Supplier material no. Article description Scheduling Agreement Number AX4 Delivery Plan No. delivery schedule-change number	Ordering Party Delivery Address Supplier Address	Quantity Ord. Delivery Date Gross weight Delivery Status	Delivery Note
02243522 DEUTZ BEGRÜCKUNG 10 8 SICHERHEITSELEMENT 00146008/00 354709159 277	[4210] Deutz AG,Service Deutz AG 51105, Köln, Germany [4210] Deutz AG,Service Deutz AG 51105, Köln, Germany Mann+Hummel Brasil Ltda., 13344-710, Indaiatuba, Brazil	240 Pieces 18.12.2020 00:00 82.10 [kg] 240	Quantity: 240 [Pieces] 81.1 [kg] 1 Packages: FF99 Beanspruchsgerechte Verpackung 1.000 [kg] , 1.000 [m3] , MPP: 500

Pickup Date Part Number Quantity delivery date Checkbox Packaging

Activate the checkbox and then click on the "Create delivery note" button at the bottom of the page.

Next

Header

Del.Note No.:

Supplier: Reference delivery note number is blank
www.mann-hummel.com, Mann+Hummel, Indaiatuba, Brazil

Ordering Party: [4210] Deutz AG, Dillenburger Str. 106, 51105 Köln, Germany

Deliver to address: [4210] Deutz AG, Dillenburger Str. 106, 51105 Köln, Germany

Forwarder: Fr. Meyer's Sohn (GmbH & Co.) KG, Gruner Deich 19, 20097 Hamburg, Germany

Details

Delivery Date: 18.12.2020 hrs.: until hrs.:

Pickup Date: 16.10.2020 hrs.: until hrs.:

delivery note date: 10.12.2020

Total gross weight: 82.1 Total net weight: 81.1

Total gross volume: 1.000 Total net volume:

Positions

Item	Article no.	Quantity	Description of article	Box L/W/H [m]	Number of Packs	Packing	Loading unit	Net weight [kg] Gross weight [kg]	Gross volume [m3]
1.	02243522	240	SICHERHEITSELEMEN	1.000 1.000 1.000	1	FF99 Beanspruchsgerechte Verpackung	-	81.1 82.1	1.000

Comment:

- Enter delivery note
- Select carrier (Select self-transport for special delivery or courier service)
- Adjust collection date if necessary

Then click on the button "Create and release delivery note".

Then return to the menu.

Print Labels / Cancellation

Print Labels

After creating delivery note choose menu Shipment > Labels/Shipments:

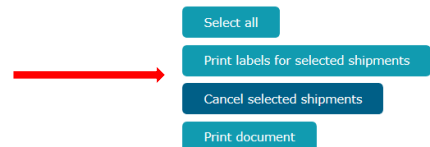
The screenshot shows a navigation menu with 'Orders', 'Shipments', 'Administration', and 'Help'. The 'Shipments' menu is open, showing 'Labels/Shipments' and 'Shipment overview'. Below the menu are buttons for 'Print label', 'Shipment overview', and a plus sign. A toolbar contains a checked 'default' checkbox, a 'copy' icon, and 'move left' and 'move right' arrows. A search section includes fields for 'Logistics Provider', 'Search for', 'From', 'To', and 'Status'. Below these are fields for 'Pickup address', 'Country', and 'ZIP-code' for both sender and consignee. A 'Service' dropdown is set to 'Standard'. A 'Search for reference no.' field is also present. At the bottom are 'Search', 'Reset', and 'hide' buttons.

Here you can select the delivery. Search criteria, such as the date, the delivery note number or the forwarding agent, help to find the delivery notes concerned more quickly.

After pressing the "Search" button, a result list appears with the created delivery notes for which a goods receipt label can already be printed.

Next:

XYZ123	08.12.2020 18.12.2020	07.12.2020 07.12.2020 14:33	Mann+Hummel Brasil Ltda. 13344-710 Indaiatuba	[4210] Deutz AG 51105 Köln [4210] Deutz AG 51105 Köln	Fr. Meyer's Sohn (GmbH & Co.) KG 20097 Hamburg	Cancel <input type="checkbox"/>	0
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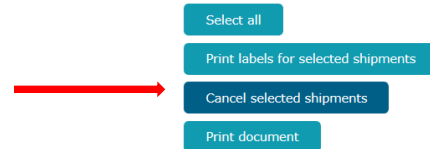


Select the delivery note and press the button "Print label for selected shipments".

Cancellation

Just as with label printing, search for the delivery note and click on the button "Cancel selected shipments".

XYZ123	08.12.2020 18.12.2020	07.12.2020 07.12.2020 14:33	Mann+Hummel Brasil Ltda. 13344-710 Indaiatuba	[4210] Deutz AG 51105 Köln [4210] Deutz AG 51105 Köln	Fr. Meyer's Sohn (GmbH & Co.) KG 20097 Hamburg	Cancel <input type="checkbox"/>	0
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Printer paper

- For printing the labels, the standardised label paper provided for this purpose should be used, which can be obtained from the company Sibö Verpackung Bernd Hesse GmbH, contact s.picker@sibo.com under the part number 01017524,

Pos.	Bezeichnung	Menge*	ME	Preis € / ME	Lieferzeit
1.	Blätter „Blanko“ 170 g/qm 4 Abschnitte Format: 210 x 297 mm Zu 500 St. / Karton TN 0101 7524 S. Muster!	1000 (MM) 2000 3000 4000 5000 5500-7500 8000-10.000 ab 10.500	Stück Stück Stück Stück Stück Stück Stück	56,- € /1000 51,- € /1000 45,- € /1000 39,- € /1000 33,- € /1000 30,- € /1000 27,- € /1000 24,- € /1000	Nach Absprache

Contact: Sabrina Picker Phone: +49 2761/808-141 Fax: +49 2761/808-6-141

e-mail s.picker@sibo.com